

**BIG SUR CHARTER SCHOOL
REGULAR SCHOOL BOARD MEETING AGENDA**

March 14, 2024 at 4:30 PM

Big Sur Charter School, 304 Foam St, Monterey CA, 93940

Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the School Director or designee at least two days before the meeting. The meeting may be attended virtually using the following Zoom link: <https://bigsurcharterschool-org.zoom.us/j/85963352790?pwd=eWJoOWFCb1FFaWI2MzVZRIh5YXFtQT09>

I. OPENING BUSINESS

1. Call to Order
2. Roll Call

Board Members Present:

Board Members Absent:

Others in Attendance:

3. Action to Add New Items Since Posting of Agenda (2/3 Majority)
4. Adoption of Agenda

Motion to Adopt:

Second:

All in Favor:

Opposed:

II. RECOGNITIONS: *STUDENTS, INDIVIDUALS AND/OR ORGANIZATIONS FOR SIGNIFICANT CONTRIBUTIONS MADE TO THE SCHOOL.*

III. COMMUNICATIONS

1. Written Communication
2. Board Member Comments
3. Director's Report
4. BSCS Staff Comments (Non-Agenda Items)

IV. HEARING SESSION

Citizens may address the board about subjects not listed on the agenda; comments on agenda items should be held until that matter is considered. In either case, speakers addressing the board are limited to three (3) minutes with a maximum of twelve (12) minutes per topic. Any member of the public who utilizes a translator will receive six (6) minutes with a maximum of twenty-four (24) minutes per topic. This ensures that non-English speakers receive the same opportunity to address the board as English speakers. Comments will be heard with no action taken.

V. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda and approved by the Board Members shall be deemed to have been considered in full and/or adopted as recommended.

1. Approve Board Meeting Minutes from February 15, 2024

Recommendation: (Aimee Alling, Director) The Administration recommends approval of the minutes as presented.

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2. Approve Bank Statement:
1st Capital Bank Statement - February 29, 2024
Recommendation: (Aimee Alling, Director) I certify that I have reviewed the attached statement for consistency with the School's budget, and purchasing and accounting practices and therefore, recommend Board approval.
3. Approve Credit Card Statements:
US Bank Statement - February 22, 2024
Wells Fargo Statement - March 3, 2024
Recommendation: (Aimee Alling, Director) I certify that I have reviewed the attached statement for consistency with the School's budget, and purchasing and accounting practices and therefore, recommend Board approval.
4. Board Report of Warrants:
Warrants from February 10 - March 11, 2024
Recommendations: (Aimee Alling, Director) I certify that I have reviewed the attached warrants for consistency with the School's budget, and purchasing and accounting practices and therefore, recommend Board approval.

Motion to approve:	Second:
All in favor:	Opposed:

VI. ACTION/DISCUSSION

1. Vote in Nathan Nunez as Board Member
Board Action:
Motion: Second:
All in favor: Opposed:
2. Review and Adopt 2nd Interim Budget (Due March 15th)
Board Action:
Motion to adopt: Second:
All in favor: Opposed:
3. Approve Academic Calendar
Board Action:
Motion to adopt: Second:
All in favor: Opposed:
4. Approve Auditor Selection
Board Action:
Motion to adopt: Second:
All in favor: Opposed:

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5. Review and Adopt Administration of Medications, Anti-Seizure Medication, Emergencies. Opioid Antagonist Administration, Head Lice and Administration of Medicinal Cannabis Policy

Board Action:

Motion to adopt:

Second:

All in favor:

Opposed:

6. Review and Adopt Bullying and Cyberbullying Prevention Procedures

Board Action:

Motion to adopt:

Second:

All in favor:

Opposed:

7. Review and Adopt Conflict of Interest Policy

Board Action:

Motion to adopt:

Second:

All in favor:

Opposed:

8. Review and Adopt Conflict of Interest Code

Board Action:

Motion to adopt:

Second:

All in favor:

Opposed:

9. Review and Adopt Education for English Learner Policy

Board Action:

Motion to adopt:

Second:

All in favor:

Opposed:

10. Review and Adopt Freedom of Expression Policy and Procedures

Board Action:

Motion to adopt:

Second:

All in favor:

Opposed:

11. Review and Adopt Immigration Enforcement Policy Related to the Detention of Deportation of a Student's Family Member Policy

Board Action:

Motion to adopt:

Second:

All in favor:

Opposed:

12. Review and Adopt Protection of Pupil Rights Amendment (PPRA) Policy

Board Action:

Motion to adopt:

Second:

All in favor:

Opposed:

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13. Review and Adopt Public Solicitation on School Grounds Policy

Board Action:

Motion to adopt:

All in favor:

Second:

Opposed:

14. Review and Adopt Residency Policy

Board Action:

Motion to adopt:

All in favor:

Second:

Opposed:

VII. INFORMATION/DISCUSSION

1. Review Board Composition and Terms

Board Action:

2. Review Personnel Needs

Board Action:

3. Budget vs. Actuals

Board Action:

4. Reserves Policy

Board Action:

5. File Statement of Information

Board Action:

6. Discuss need and location of Form 700 (due in April)

Board Action:

7. Send Employee/Employment Satisfaction Survey

Board Action:

8. Review and Discuss next two months of Board Calendar

Board Action:

VIII. ADJOURNMENT

Motion to Adjourn:

All in favor:

Second:

Opposed:

Time Adjourned:

Items for next meeting:

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Upcoming Board Items:

April

- Verify Form 700 Complete
- Approve Form 990 (Due May)
- Discuss Employment Satisfaction Survey results
- Budget vs Actuals

May

- Board Self-evaluation & Goal Setting
- Review/check-in Director goals
- Discuss board calendar dates
- Director contract
- Approve Employee Contracts
- Determine end of year staff bonus (longevity or all staff?)

June

- Review LCAP in public hearing
- Adopted LCAP
- Approve Dashboard Local Indicators
- Review & Adopt Estimated Actuals & Budget
- Hold Board Elections/Reelections - NEED UPDATED TERMS
- Approve Board calendar
- Approve MOU with District
- Director Evaluation (in closed session)
- Review Grants and assign everyone ones to submit