

**BIG SUR CHARTER SCHOOL
REGULAR SCHOOL BOARD MEETING MINUTES**

August 27, 2026 at 4:30PM

Big Sur Charter School, 304 Foam St, Monterey CA, 93940

Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the School Director or designee at least two days before the meeting. The meeting may be attended virtually using the following Zoom link: <https://bigsurcharterschool-org.zoom.us/j/85963352790?pwd=eWJoOWFCb1FFaWI2MzVZRH5YXFtQT09>

I. OPENING BUSINESS

1. Call to Order 4:38PM
2. Roll Call: Nathan Nunez, Tori Sarasqueta, Heather O'Hara, Rory Griffiths and Aimee Alling
Additional Attendees: Wyatt Henry
3. Action to Add New Items Since Posting of Agenda (2/3 Majority)
 - a. Review MCOE BSCS MOU and insurance costs; set a date for comments
4. Adoption of Agenda
Motion to Approve: Rory Griffiths
All in favor: Unanimous

Second: Tori Sarasqueta

Opposed: None

II. RECOGNITIONS: STUDENTS, INDIVIDUALS AND/OR ORGANIZATIONS FOR SIGNIFICANT CONTRIBUTIONS MADE TO THE SCHOOL.

1. *We recognize the staff and families for their continued support throughout the charter renewal process.*
2. *The Yellow Brick Road for their \$4000 dollar donation to our visiting guest program*
3. *Aimee and the BSCS staff for their dedication and continued support throughout the renewal process and flexibility.*

III. COMMUNICATIONS

1. Written Communication
2. Board Member Comments
3. Director's Report
 - Enrollment: 107
 - School year off to a great start.
 - Ocean Guardian - Presentation by Wyatt
Watershed restoration with Santa Lucia Conservancy and Del Monte Conservancy
 - Golden Ticket Program: Third-graders in Monterey County who demonstrate grade-level reading proficiency on the annual state assessment (CAASPP or the CSA) will receive a GOLDEN TICKET and \$250. We have included the California Spanish Assessment (CSA) because data indicates that third graders who are literate in Spanish will soon become literate in English as well. It is important to note that we do not believe a \$250 reward alone will change the trajectory of California's literacy scores. We are testing whether this incentive, when paired with an appropriate literacy landscape, including evidence-based curriculum and professional development for teachers will motivate students and their families to support their literacy journey in new ways. We ask participating school districts to ensure that TK-3rd grade students view this as an incentive. Students should understand that achieving "Standard Met" or "Standard Exceeded" on the CAASPP, or "High Degree" on the CSA, will result in a \$250 award. This is intended to be a goal for them to work towards, rather than simply a reward after the fact.
4. BSCS Staff Comments (Non-Agenda Items)

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IV. HEARING SESSION

Citizens may address the board about subjects not listed on the agenda; comments on agenda items should be held until that matter is considered. In either case, speakers addressing the board are limited to three (3) minutes with a maximum of twelve (12) minutes per topic. Any member of the public who utilizes a translator will receive six (6) minutes with a maximum of twenty-four (24) minutes per topic. This ensures that non-English speakers receive the same opportunity to address the board as English speakers. Comments will be heard with no action taken.

V. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda and approved by the Board Members shall be deemed to have been considered in full and/or adopted as recommended.

1. Approve Board Meeting Minutes from June 11, 2026, July 9, 2026 and July 18, 2026
Recommendation: (Aimee Alling, Director) The Administration recommends approval of the minutes as presented.
2. Approve Bank Statement:
West Coast Community Bank Statement June 30, 2026 and July 31, 2026
Recommendation: (Aimee Alling, Director) I certify that I have reviewed the attached statement for consistency with the School's budget, and purchasing and accounting practices and therefore, recommend Board approval.
3. Approve Credit Card Statements:
US Bank Statement June 22, 2026 and July 22, 2026
Recommendation: (Aimee Alling, Director) I certify that I have reviewed the attached statement for consistency with the School's budget, and purchasing and accounting practices and therefore, recommend Board approval.
4. Board Report of Warrants:
Warrants from June 6, 2026 - August 24, 2026
Recommendations: (Aimee Alling, Director) I certify that I have reviewed the attached warrants for consistency with the School's budget, and purchasing and accounting practices and therefore, recommend Board approval.

Motion to Approve: Tori Sarasqueta
All in favor: Unanimous

Second: Heather O'Hara
Opposed: None

VI. ACTION/DISCUSSION

1. Approve Administrative Assistant Job Description
Recommendation: Approve updates to the Administrative Assistant Job Description
Motion to adopt: Heather O'Hara
All in favor: Unanimous

Second: Rory Griffiths
Opposed: None

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- ## VII. INFORMATION/DISCUSSION

- 3

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VIII. CLOSED SESSION

- Discuss Anticipated Litigation
- Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): (1 potential case)
- Executive Directors Evaluation

Time In: 6:11pm.

IX. RECONVENE IN OPEN SESSION

Aimee with reach out to the lawyer for clarification and prepare debrief for the next board meeting. The board will discuss for an informed decision. The evaluations will be moved to the next meeting.

Time Out: 6:42PM

Report Out: Board discussed the evaluation forms and anticipated possible litigation.

X. ADJOURNMENT

Time Adjourned: 6:43PM

Items for next meeting:

- Approve Unaudited Actual, EPA and 45 Day
- Board fiscal training
- Approve J. Hernandez contract
- Executive Directors Evaluation
- Board Evaluation