BIG SUR CHARTER SCHOOL
REGULAR SCHOOL BOARD MEETING AGENDA
August 27, 2026 at 4:30PM
Big Sur Charter School, 304 Foam St, Monterey CA, 93940

Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the School Director or designee at least two days before the meeting. The meeting may be attended virtually using the following Zoom link: https://bigsurcharterschool-org.zoom.us/j/85963352790?pwd=eWJoOWFCb1FFaWI2MzVZRlh5YXFtQT09

I. OPENING BUSINESS
1. Call to Order
2. Roll Call
   Nathan Nunez
   Tori Sarasqueta
   Heather O'Hara
   Rory Griffiths
   Additional Attendees:
3. Action to Add New Items Since Posting of Agenda (2/3 Majority)
4. Adoption of Agenda
   Motion to Approve: Second:
   All in favor: Opposed:

II. RECOGNITIONS: *STUDENTS, INDIVIDUALS AND/OR ORGANIZATIONS FOR SIGNIFICANT CONTRIBUTIONS MADE TO THE SCHOOL.*

III. COMMUNICATIONS
1. Written Communication
2. Board Member Comments
3. Director's Report
4. BSCS Staff Comments (Non-Agenda Items)

IV. HEARING SESSION
Citizens may address the board about subjects not listed on the agenda; comments on agenda items should be held until that matter is considered. In either case, speakers addressing the board are limited to three (3) minutes with a maximum of twelve (12) minutes per topic. Any member of the public who utilizes a translator will receive six (6) minutes with a maximum of twenty-four (24) minutes per topic. This ensures that non-English speakers receive the same opportunity to address the board as English speakers. Comments will be heard with no action taken.

V. CONSENT AGENDA
Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda and approved by the Board Members shall be deemed to have been considered in full and/or adopted as recommended.

1. Approve Board Meeting Minutes from June 11, 2026, July 9, 2026 and July 18, 2026
   Recommendation: (Aimee Alling, Director) The Administration recommends approval of the minutes as presented.

2. Approve Bank Statement:
   West Coast Community Bank Statement June 30, 2026 and July 31, 2026
   Recommendation: (Aimee Alling, Director) I certify that I have reviewed the attached statement for consistency with the School's budget, and purchasing and accounting practices and therefore, recommend Board approval.

3. Approve Credit Card Statements:
   US Bank Statement June 22, 2026 and July 22, 2026
   Recommendation: (Aimee Alling, Director) I certify that I have reviewed the attached statement for consistency with the School's budget, and purchasing and accounting practices and therefore, recommend Board approval.

4. Board Report of Warrants:
   Warrants from June 6, 2026 - August 24, 2026
   Recommendations: (Aimee Alling, Director) I certify that I have reviewed the attached warrants for consistency with the School's budget, and purchasing and accounting practices and therefore, recommend Board approval.

   Motion to Approve: Second:
   All in favor: Opposed:

VI. ACTION/DISCUSSION

1. Approve Administrative Assistant Job Description
   Recommendation: Approve updates to the Administrative Assistant Job Description
   Motion to adopt: Second:
   All in favor: Opposed:
   Public Comment: (3) minutes with a maximum of twelve (12) minutes per topic

2. Approve Nature Education Aide Job Description
   Recommendation: Approve updates to the Nature Education Aide Job Description
   Motion to adopt: Second:
   All in favor: Opposed:
   Public Comment: (3) minutes with a maximum of twelve (12) minutes per topic

3. Approve Updates to Conflict of Interest Policy
   Recommendation: Approve updates to Conflict of Interest Policy
   Motion to adopt: Second:
   All in favor: Opposed:
   Public Comment: (3) minutes with a maximum of twelve (12) minutes per topic

4. Approve Safety Coordinator Supplement
   Recommendation: Approve $4,000 annual stipend for Safety Coordinator
   Motion to adopt: Second:
   All in favor:
   Opposed:
   Public Comment: (3) minutes with a maximum of twelve (12) minutes per topic

5. Approve Approve Testing Coordinator Supplement
   Recommendation: Approve $4,000 annual stipend for Testing Coordinator
   Motion to adopt: Second:
   All in favor:
   Opposed:
   Public Comment: (3) minutes with a maximum of twelve (12) minutes per topic

6. Approve Art of Entanglement Contract for 2026-2029
   Recommendation:
   Motion to adopt: Second:
   All in favor:
   Opposed:
   Public Comment: (3) minutes with a maximum of twelve (12) minutes per topic

VII. INFORMATION/DISCUSSION

1. Budget vs Actuals
   Board Action:
   Public Comment: (3) minutes with a maximum of twelve (12) minutes per topic

2. Property Update
   Board Action:
   Public Comment: (3) minutes with a maximum of twelve (12) minutes per topic

3. Fundraising and Grant Updates
   Board Action:
   Public Comment: (3) minutes with a maximum of twelve (12) minutes per topic

4. Review and Discuss next two months of Board Calendar
   Board Action:
   Public Comment: (3) minutes with a maximum of twelve (12) minutes per topic

5. Plan Board October Retreat
   Board Action:
   Public Comment: (3) minutes with a maximum of twelve (12) minutes per topic

VIII. CLOSED SESSION
- Discuss Anticipated Litigation
- Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): (1 potential case)
- Executive Directors Evaluation

Time In:

IX. RECONVENE IN OPEN SESSION
Report actions taken in closed session

Time Out:

Report Out:

X. ADJOURNMENT
Time Adjourned:

Items for next meeting:
- Approve Unaudited Actual, EPA and 45 Day
- Board fiscal training
- Approve J. Hernandez contract