

**BIG SUR CHARTER SCHOOL
REGULAR SCHOOL BOARD MEETING AGENDA**

September 19, 2023

4:30 PM

Big Sur Charter School, 304 Foam St, Monterey CA, 93940

Individuals who require special accommodation, including but not limited to an American sign language interpreter, accessible seating or documentation in accessible formats, should contact the School Director or designee at least two days before the meeting. The meeting may be attended virtually using the following Zoom link:

<https://bigsurcharterschool-org.zoom.us/j/85963352790?pwd=eWJoOWFCb1FFaWI2MzVZRlh5YXFtQT09>

I. OPENING BUSINESS

1. Call to Order
2. Roll Call
3. Action to Add New Items Since Posting of Agenda (2/3 Majority)
4. Adoption of Agenda

II. RECOGNITIONS: *STUDENTS, INDIVIDUALS AND/OR ORGANIZATIONS FOR SIGNIFICANT CONTRIBUTIONS MADE TO THE SCHOOL.*

III. COMMUNICATIONS

1. Written Communication
2. Board Member Comments
3. Director's Report
4. BSCS Staff Comments (Non-Agenda Items)

IV. HEARING SESSION

Citizens may address the board about subjects not listed on the agenda. Speakers addressing the board are limited to three (3) minutes with a maximum of twelve (12) minutes per topic. Any member of the public who utilizes a translator will receive six (6) minutes with a maximum of twenty-four (24) minutes per topic. This ensures that non-English speakers receive the same opportunity to address the board as English speakers. Comments will be heard with no action taken.

V. CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda. Each item on the Consent Agenda and approved by the Board Members shall be deemed to have been considered in full and/or adopted as recommended.

1. Approve Board Meeting Minutes from: June 14, 2023, July 12, 2023 and July 26, 2023

Recommendation: (Aimee Alling, Director) The Administration recommends approval of the minutes as presented.

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2. Approve Bank Statement:

1st Capital Bank Statements - June 30, 2023, July 31, 2023 and August 31, 2023

Recommendation: (Aimee Alling, Director) I certify that I have reviewed the attached statement for consistency with the School's budget, and purchasing and accounting practices and therefore, recommend Board approval.

3. Approve Credit Card Statements:

US Bank Statements - June 22, 2023, July 22, 2023 and August 22, 2023

Wells Fargo Statements - July 3, 2023, and August 3, 2023 and September 3, 2023

Recommendation: (Aimee Alling, Director) I certify that I have reviewed the attached statement for consistency with the School's budget, and purchasing and accounting practices and therefore, recommend Board approval.

4. Board Report of Warrants:

Warrants from June 10 - September 15, 2023

Recommendations: (Aimee Alling, Director) I certify that I have reviewed the attached warrants for consistency with the School's budget, and purchasing and accounting practices and therefore, recommend Board approval.

Motion to approve the Consent Agenda

All in favor:

Opposed:

VI. ACTION/DISCUSSION

1. Approve J. Carlin and J. Garcia At Will Employment Agreements

Board Action:

Motion to adopt:

Second:

All in favor:

Opposed:

2. Approve Declaration of Need for Fully Qualified Educators

Board Action:

Motion to adopt:

Second:

All in favor:

Opposed:

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- 3. Approve Cindy Fellows, Independent Contractor
Board Action:
Motion to adopt: Second:
All in favor:
Opposed:

- 4. Review & Adopt 45-Day Budget
Board Action:
Motion to adopt: Second:
All in favor:
Opposed:

- 5. Accept Previous Years Donations
Board Action:
Motion to adopt: Second:
All in favor:
Opposed:

VII. INFORMATION/DISCUSSION

- 1. Plan Board Retreat
 - a) Board Calendar management
 - b) Board Composition
 - c) Form 700
 - d) Brown Act
 - e) Grants
 - f) Board Evaluation and goals for the next year
 - g) Director Check-in with the Board (Review goals and progress)

Board Action:

- 2. Admin Assistant Status
Board Action:

- 3. Employee Benefits Increases
Board Action:

- 4. Fencing Discussion
Board Action:

- 5. Review and Discuss next two months of Board Calendar
Board Action:

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6. Budgets VS Actuals

Board Action:

I. CLOSED SESSION

1. Pending Litigation (Government Code Section 54956.9) - Claim of Teacher Misconduct

Time In:

II. RECONVENE IN OPEN SESSION

1. Report actions taken in closed session

Time Out:

Report Out:

III. ADJOURNMENT

Time Adjourned:

Items for next meeting: